



AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES

Special Item No. 132-51 Information Technology Professional Services

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

SPECIAL ITEM NUMBER 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

TMI Solutions, Inc
7375 Executive Place, Suite 100
301-352-8471
www.tmi-solutions.com

Contract Number: **GS-35F-0108X**

Period Covered by Contract: **12/7/ 2010 through 12/6/ 2015**

General Services Administration
Federal Acquisition Service

Pricelist current through Modification # _____, dated _____.

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

For Ordering:

Attention: Q.C. Jones
7375 Executive Place, Suite 100
Lanham, Maryland 20706
301-352-8471 (office)
qcjones@tmi-solutions.com

For Payment:

Attention: Accounting
7375 Executive Place, Suite 100
Lanham, Maryland 20706
301-352-8471 (office)
billings@tmi-solutions.com

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

301-352-8471 (office) 202- 431-9873 (cell)

Attention: Q.C. Jones

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification Under Federal Schedule Contract
Block 16: Data Universal Numbering System (DUNS) Number: 028168578
Block 30: Type of Contractor:

A. Small Disadvantaged Business

Block 31: Woman-Owned Small Business - **NO **Yes or No****
Block 37: Contractor's Taxpayer Identification Number (TIN): 522322382
Block 40: Veteran Owned Small Business (VOSB): **YES**

B: Other Veteran Owned Small Business

4a. CAGE Code: 1UNC7

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
<u>132-51 Information technology Professional Services</u>	<u>1</u> Days

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

c. i. **SIN 132-54 and SIN 132-55, ACCELERATED SERVICE DELIVERY (7 calendar days or less):** the time required for COMSATCOM services to be available after order award. Under Accelerated Service Task Orders, service acceptance testing, unless otherwise required by the satellite provider or host nation, shall be deferred until Ordering Activity operations permit.

ii. **SIN 132-54 and SIN 132-55, TIME-CRITICAL DELIVERY (4 hours or less):** the time required for COMSATCOM services to be available after order award. Under Time-Critical Task Orders, service acceptance testing unless otherwise required by the satellite provider or host nation shall be deferred until Ordering Activity operations permit. Time-Critical Delivery shall be predicated on the availability of COMSATCOM transponded capacity (contracted bandwidth and power, pre-arranged Host Nation Agreements, frequency clearance) or COMSATCOM subscription services (bandwidth, terminals, network resources, etc.).

iii. For SIN 132-54 and SIN 132-55, EXTENDED SERVICE DELIVERY TIMES: the time required under extenuating circumstances for COMSATCOM services to be available after order award. Such extenuating circumstances may include extended time required for host nation agreements or landing rights, or other time intensive service delivery requirements as defined in the individual requirement. Any such extended delivery times will be negotiated between the Ordering Activity and Contractor.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.

a. Prompt Payment: 1 % - 15 days from receipt of invoice or date of acceptance, whichever is later.

8. **TRADE AGREEMENTS ACT OF 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**

10. **Small Requirements:** The minimum dollar value of orders to be issued is **\$100**.

11. **MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)**

a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:

Special Item Number 132-51 - Information Technology Professional Services

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.

b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S.

Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products

under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2003)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES: Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.tmi-solutions.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

- (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
- (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

*****NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.**

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its

terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS –COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the

Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/IAM Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/IAM PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and

other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

The following is an example of the manner in which the description of a commercial job title should be presented:

1. Job Title: **Administrative Clerk**

Minimum/General Experience: at least two years of office administrative experience

Functional Responsibility: Provide administrative support to a department and/or Manager. Duties include general clerical, receptionist and project based work.

Minimum Education: High School Diploma

2. Job Title: **Application Support Specialist**

Minimum/General Experience: 4 - 5 years experience in a technology environment

Functional Responsibility: Leads and/or participates in SDLC project-planning sessions with clients, business analysts, and team members to analyze development requirements, provide design recommendations for complex systems, and recommend methods and assignments. Tests and implements cross-functional systems, ensuring system meets the needs of client and business. Provides design recommendations, develops application and custom integration solutions, including major enhancements and interfaces.

Minimum Education: Bachelor's Degree in Computer Science or similar field

3. Job Title: **Application Developer**

Minimum/General Experience: At least 5 years of experience in architecture, design and development of .net based web development. Strong familiarity with related web infrastructure. Experience working in SDLC Processes

Functional Responsibility: Architects, engineers and designs supporting technology solutions. Utilizes knowledge of technological alternatives, business requirements, and business environments to support or maintain technology solutions.

Minimum Education: Bachelor's Degree in Computer Science or similar field

4. Job Title: **Application Developer I**

Minimum/General Experience: 6+ years of experience in architecture, design and development of .net based web development

Functional Responsibility: Designs, builds, and supports software solutions. Utilizes a number of development technologies (Java, .NET, ColdFusion, etc.) to build and integrate applications

Minimum Education: Bachelor's Degree in Computer Science or similar field

5. Job Title: **Business Analyst**

Minimum/General Experience: 2-3 years experience in technology environment

Functional Responsibility: Define requirements for system modifications, develop test plans, conduct system testing, evaluate test result adherence to defined requirements, support user acceptance testing and update program specifications. If necessary, prepare and deliver training materials.

Minimum Education: Bachelor's Degree in Computer Science or similar field

6. Job Title: **Business Analyst I**

Minimum/General Experience: 3-4 years of experience. Knowledge of Software Development Life Cycle (SDLC). Experience developing technical documents

Functional Responsibility: Define requirements for system modifications, develop test plans, conduct system testing, evaluate test result adherence to defined requirements, support user acceptance testing and update program specifications.

Minimum Education: Bachelor's Degree in Computer Science or similar field

7. Job Title: **Business Analyst II**

Minimum/General Experience: 5-6 years of experience. Knowledge of Software Development Life Cycle (SDLC), user cases and workflow. Experience developing technical documents

Functional Responsibility: Provide leadership in the developing of requirements for system development, modifications, develop test plans, conduct system testing, evaluate test result adherence to defined requirements, support user acceptance testing and update program specifications. Serve as the functional leader on projects. If necessary, prepare and deliver training materials. On-going communication with developers and the client is a critical component of this position. Attention to detail, strong problem solving skills, strong organizational skills and works well independently and as a team are essential attributes for this position.

Minimum Education: Bachelor's Degree in Computer Science or similar field

8. Job Title: **Business Architect**

Minimum/General Experience: 7 + years of progressively more senior technology leadership in application software and services development

Functional Responsibility: Plays a key role in structuring the enterprise in terms of its governance structure, business processes, and business information. This person will work to align strategic goals and objectives with decisions regarding products and services; partners and suppliers; organization; capabilities; and key business and IT initiatives.

Minimum Education: Bachelor's Degree in Computer Science or similar field

9. Job Title: **Data Analyst**

Minimum/General Experience: 5 - 6 years of Technical Business Analyst experience. Familiar with SDLC requirements documentation.

Functional Responsibility: Imports, cleanse, transforms, validates or models data with the purpose of understanding or making conclusions from the data for decision making purposes.

Minimum Education: Bachelor's Degree in Computer Science or similar field

10. Job Title: **Data Architect**

Minimum/General Experience: 6+ years experience in logical data modeling, architecture and design related to scalable enterprise business application development

Functional Responsibility: Develop Data Architecture and relational Data models, design Database repositories, capture Data requirements and Data definitions.

Minimum Education: Bachelor's Degree in Computer Science or similar field

11. Job Title: **Enterprise Architect**

Minimum/General Experience: At least 6 years of experience in full Software Development Life Cycle with 3 years experience architecting enterprise application in various business domains

Functional Responsibility: Provide Architectural guidance, technical leadership and consulting across the Enterprise, in support of strategic IT decision making and individual project planning as requested. Conduct research on emerging technologies in support of business plans, and recommend technologies that will

enhance competitive advantage. Develop, document, communicate, and enforce Architecture standards, tenants and policies.

Minimum Education: Bachelor's Degree in Computer Science or similar field

12. Job Title: **Enterprise Architect I**

Minimum/General Experience: At least 7 years of experience in full Software Development Life Cycle with 4 years experience architecting enterprise application in various business domains

Functional Responsibility: Analyze business strategies and defines an IT systems architecture to support that strategy. Conduct research on emerging technologies in support of business plans, and recommend technologies that will enhance competitive advantage. Develop, document, communicate, and enforce Architecture standards, tenants and policies. Use Enterprise application tools to Design, develop, troubleshoot, debug and deploy software modifications/integrations for customers . Define, deliver, and promote enterprise architecture products. Understands various Enterprise Architecture Segments. Work on Enterprise Architecture Governance activities, to include communication and change activities. Brief senior leadership as required.

Minimum Education: Bachelor's Degree in Computer Science or similar field

13. Job Title: **Enterprise Architect II**

Minimum/General Experience: 2 + years experience in at least one relevant architectural framework: Federal Enterprise Architecture (FEA), Department of Defense Architecture Framework (DoDAF), Zachman, The Open Group Architecture Framework (TOGAF), custom Federal Agency framework. Understand and apply relevant architectural frameworks: FEAF, DoDAF, Zachman, TOGAF.

Functional Responsibility: Assesses technology solutions and ensures that they are in line with business goals and objectives as well as the technology strategy. Use Enterprise application tools to Design, develop, troubleshoot, debug and deploy software modifications/integrations for customers . Provide technical expertise in modifying/customizing software applications and their integrating application with other enterprise software applications. Define, deliver, and promote enterprise architecture products. Understands various Enterprise Architecture Segments. Work on Enterprise Architecture Governance activities, to include communication and change activities. Brief senior leadership as required.

Minimum Education: Bachelor's Degree in Computer Science or similar field

14. Job Title: **Enterprise Architect III**

Minimum/General Experience: 3+ years experience in at least one relevant architectural framework: Federal Enterprise Architecture (FEA), Department of Defense Architecture Framework (DoDAF), Zachman, The Open Group Architecture Framework (TOGAF), custom Federal Agency framework.

Functional Responsibility: Assesses technology solutions and ensures that they are in line with business goals and objectives as well as the technology strategy. Use Enterprise application tools to Design, develop, troubleshoot, debug and deploy software modifications/integrations for customers . Provide technical expertise in modifying/customizing software applications and their integrating application with other enterprise software applications. Define, deliver, and promote enterprise architecture products. Understands various Enterprise Architecture Segments. Work on Enterprise Architecture Governance activities, to include communication and change activities. Knowledge of Enterprise Architecture Modeling tools. Brief senior leadership as required.

Minimum Education: Bachelor's Degree in Computer Science or similar field

15. Title: **Enterprise Architect IV**

Minimum/General Experience: 4+ years experience in at least one relevant architectural framework: Federal Enterprise Architecture (FEA), Department of Defense Architecture Framework (DoDAF), Zachman, The Open Group Architecture Framework (TOGAF), and custom Federal Agency framework.

Functional Responsibility: Manage aspects of projects that deliver business, data, services, and technology architectural views. Manage large-scale technology and business transformation initiatives through the use

of Enterprise Architecture. Define, deliver, and promote enterprise architecture products. Innovate and design Enterprise Architecture solutions. Assesses client business strategy to align technology products. Serve as a subject matter expert in enterprise architecture. Work on Enterprise Architecture Governance activities, to include communication and change activities. Knowledge of Enterprise Architecture Modeling tools. Brief senior leadership as required.

Minimum Education: Bachelor's Degree in Computer Science or similar field

16. Title: **Functional Analyst**

Minimum/General Experience: At least three (3) years of experience in financial management systems with demonstrated ability in analyzing, designing, developing and supporting automated applications for unique business practices in a governmental environment.

Functional Responsibility: Define government financial business practices and incorporate the defined processes into an automated solution that includes relational databases and distributed systems for integration into the government financial business system.

Minimum Education: Bachelor's Degree in Computer Science or similar field

17. Title: **Java Developer**

Minimum/General Experience: 2-3 software development experience in object-oriented language, including minimum of 1 year experience with Java and J2EE.

Functional Responsibility: Set up and configure systems integration solutions. Research and troubleshoot issues built using Java, J2EE, SQL. Testing functionality using test cases to identify bugs/issues introduced during the upgrade. Document existing processes and data flows

Minimum Education: Bachelor's Degree in Computer Science

18. Title: **Java Developer I**

Minimum/General Experience: 4-5 software development experience in object-oriented language, including minimum of 2 years experience with Java and J2EE.

Functional Responsibility: Set up and configure systems integration solutions. Research and troubleshoot issues built using Java, J2EE, SQL. Testing functionality using test cases to identify bugs/issues introduced during the upgrade. Document existing processes and data flows

Minimum Education: Bachelor's Degree in Computer Science

19. Title: **.Net Programmer**

Minimum/General Experience: 3-4 years of experience in a technology environment. Application programming jobs require knowledge of common programming language, including C, C++ and Java

Functional Responsibility: Design, create and test software programs for business applications, desktop operating systems, learning applications, middleware, mobile operating systems, networking, websites

Minimum Education: Bachelor's Degree in Computer Science

20. Title: **Network Tester**

Minimum/General Experience: 3 years of experience Possess security certifications (CISSP, CCNA, etc). Experience with documenting federal regulations related to information security (FISMA, Computer security Act, etc)

Functional Responsibility: Prepared to offer security-related guidance on business processes, emerging technology and acquisitions, and vulnerability assessment/mitigation approaches. Conduct effective vulnerability assessments of networked and stand-alone information systems to the extent of conclusively validating all technical controls. Assist in the review and recommends the installation, modification or replacement of hardware or software components and any configuration change(s) that affects security.

Assist in providing oversight and enforcement of security directives, orders, standards, plans and procedures at server site

Minimum Education: Bachelor's Degree in Computer Science

21. Title: **Network Tester I**

Minimum/General Experience: 4 years of experience. Possess security certifications (CISSP, CCNA, etc) Experience with documenting federal regulations related to information security (FISMA, Computer security Act, etc)

Functional Responsibility: Prepared to offer security-related guidance on business processes, emerging technology and acquisitions, and vulnerability assessment/mitigation approaches. Conduct effective vulnerability assessments of networked and stand-alone information systems to the extent of conclusively validating all technical controls. Assist in the review and recommends the installation, modification or replacement of hardware or software components and any configuration change(s) that affects security. Assist in providing oversight and enforcement of security directives, orders, standards, plans and procedures at server site

Minimum Education: Bachelor's Degree in Computer Science

22. Title: **Programmer Analyst**

Minimum/General Experience: 2-3 yrs. of Experience in technology environment

Functional Responsibility: Analyzes and modifies business applications and designs technical specifications. Translates detailed design into functioning software programs. Tests, debugs, and re-defines computer programs as needed to produce final product. Prepares required documentation, including both program-level and user-level documentation. Enhances software programs to reduce operating time or improve efficiency. Provides technical direction to programmers as required to ensure deadlines are met. Must be able to verify the accuracy and completeness of software programs and systems by preparing representative data samples and performing regression testing

Minimum Education: Bachelor's Degree in Computer Science

23. Title: **Programmer Analyst I**

Minimum/General Experience: 4-5 yrs. of Experience in technology environment

Functional Responsibility: Analyzes and modifies business applications and designs technical specifications. Translates detailed design into functioning software programs. Tests, debugs, and re-defines computer programs as needed to produce final product. Prepares required documentation, including both program-level and user-level documentation. Enhances software programs to reduce operating time or improve efficiency. Provides technical direction to programmers as required to ensure deadlines are met. Must be able to verify the accuracy and completeness of software programs and systems by preparing representative data samples and performing regression testing

Minimum Education: Bachelor's Degree in Computer Science

24. Title: **Project Control Specialist**

Minimum/General Experience: At least 2 years experience in budget planning, execution, manpower and resource planning and financial reporting in government contracting environments

Functional Responsibility: Support financial management and administrative activities, such as budgeting planning, budget execution, manpower and resource planning, and financial reporting.

Minimum Education: Associate Degree

25. Title: **Project Manager**

Minimum/General Experience: 4 years of experience Project Management Experience. Knowledge of project management lifecycle services. Manage personnel, project scope, budget and schedule. Has a diverse background in information technology, quality management, & customer satisfaction.

Functional Responsibility Manages information technology projects and the work performed under assigned Task Orders. Performs day-to-day management of the project, identifies issues and risks and recommends possible issue and risk mitigation strategies associated with the project. Oversees technical resources. Acts as a facilitator between client and project staff. Is responsible for ensuring that work performed under TOs is within scope, consistent with requirements, and delivered on time and on budget. Identifies critical paths, tasks, dates, testing, and acceptance criteria. Follows Software Development Lifecycle methodology. Provides information technology solutions to improve efficiency (e.g., reduce costs while maintaining or improving performance levels). Monitors issues and provides resolutions for up-to-date status reports. Demonstrates excellent writing and oral communications skills.

Minimum Education: Bachelor's Degree in Computer Science

26. Title: **Program Manager**

Minimum/General Experience: At least eight year of project / program management experience.

Functional Responsibility: Provides technical and/or business consultative leadership for Program Management and Project Management functions. Organizes, analyses, and controls the activities of the project teams. Prepares activity and progress reports for the team. Leads cross functional team projects. Coordinates and ensures timely delivery of projects and initiatives. Responsible for detailed planning, schedule, budget, and approach. Tracks and reports status (schedule, budget, milestones, metrics, key events, risks and issues) to appropriate manager

Minimum Education: Bachelor's Degree in Computer Science

27. Title: **Senior Program Manager**

Minimum/General Experience: At least 10 years of project / program management experience.

Functional Responsibility: Executive level position. Provides technical and/or business consultative leadership for Program Management and Project Management functions. Ensure overall customer satisfaction, quality and results that meet customer needs.

Minimum Education: Bachelor's Degree in Computer Science

28. Title: **Principal Architect**

Minimum/General Experience: 10-12 years of related experience

Functional Responsibility: Establishes system architectural design and functional requirements for the information systems, to include external and internal interface analysis, definition and requirement allocation

Minimum Education: Bachelor's Degree in Computer Science

29. Title: **Quality Assurance Analyst II**

Minimum/General Experience: 4-6 yrs. of Exp. Extensive information systems quality assurance experience.

Functional Responsibility: Provides quality assurance (QA) strategies to ensure continuous production of products consistent with established industry standards, government regulations and customer requirements. Develops and implements life cycle and QA methodologies and educates, and implements QA metrics.

Minimum Education: Bachelor's Degree in Computer Science

30. Title: **Security Architect**

Minimum/General Experience: 5 to7 years related experience (or equivalent such as certification as a systems administrator, network certification, systems auditor etc.)

Functional Responsibility: Assesses information network threats such as computer viruses, exploits, and malicious attacks. Operates vulnerability assessment equipment in support of intrusion analyses. Determines true threats, false positives and network system mis-configurations.

Minimum Education: Bachelor's Degree in Computer Science

31. Title: **Software Engineer**

Minimum/General Experience: 2-3 years of experience in technology environment

Functional Responsibility: Perform software engineering tasking including requirements/design/develop/test using Java C/C++/C# on Linux/XP operating systems, Linux/XP Systems Administration , Conduct field test and support, Document software development consistent with quality management systems requirements.

Minimum Education: Bachelor's Degree in Computer Science

32. Title: **Subject Matter Expert**

Minimum/General Experience: 8 to 10years of experience including both consulting and general industry experience with a heavy emphasis on the consulting side

Functional Responsibility: Supports customer engagement as a thought leader in the industry. Possesses specific expertise to support the execution of the customer business mission. Brings board knowledge of the use of technology, business, human resources and financial applications in government environment

Minimum Education: Bachelor's Degree in Computer Science

33. Title: **Subject Matter Expert I**

Minimum/General Experience: 10 to 12 years of experience including both consulting and general industry experience with a heavy emphasis on the consulting side

Functional Responsibility: Supports customer engagement as a thought leader in the industry. Possesses specific expertise to support the execution of the customer business mission. Brings board knowledge of the use of technology, business, human resources and financial applications in government environment

Minimum Education: Bachelor's Degree in Computer Science

34. Title: **Subject Matter Expert II**

Minimum/General Experience: 12+ years of experience in government consulting with a heavy emphasis on the technology and business management

Functional Responsibility: Provides a deep understanding in the strategic, operational use and integration of information technology to solve business problems. Serves as the information manager to execute information technology strategic planning and management. Formulates and implements enterprise-wide information resources infrastructure and common operating environment, including hardware/software, security, risk management, Ensures problem resolution and customer satisfaction for individual delivery orders; provides supervisory, technical, and administrative direction for personnel performing

Minimum Education: Bachelor's Degree in Computer Science

35. Title: **System Analyst**

Minimum/General Experience: Minimum 4 years prior Information Technology experience required. Technical experience with systems networking, databases, Web development, and user support

Functional Responsibility: Prepares, analyzes, edits and tests computer programs. Provided technical support to users and assisted with policy implementation and other computer related issues. Familiar with a multitude of software programs. Knowledgeable of the problems inherent in information systems, network security and limitations, data communication compatibility, requirements of an on-line system, user requirements and administrator responsibilities.

Minimum Education: Bachelor's Degree in Computer Science

36. Title: **Technical Writer**

Minimum/General Experience: 2-3 years of technical writing

Functional Responsibility: Accurately develops and maintains system documentation, such as requirements, design specifications, and development specifications. Provide proofing and editorial responsibilities.

Minimum Education: Bachelor's Degree in Computer Science

37. Title: **Technical Writer I**

Minimum/General Experience: 4-5 years of technical writing

Functional Responsibility: Accurately develops and maintains system documentation, such as requirements, design specifications, and development specifications. Provide proofing and editorial responsibilities.

Minimum Education: Bachelor's Degree in Computer Science

38. Title: **Telecommunication Specialist**

Minimum/General Experience: 3 years related experience or successful completion of a certified technical/vocational school and 8 years related experience.

Functional Responsibility: Ensures that the LAN/WAN is capable of providing required services by supporting the network infrastructure through the use of troubleshooting and problem resolution in a production environment. Provides daily operational support for LAN/WAN networks, including firewalls. Plans, installs and supports hardware and software upgrades. The Network Specialist is required to resolve technical issues associated with network and routing protocols

Minimum Education: Bachelor's Degree in Computer Science

Labor Category and Rate(Without IFF)

<i>Labor Categories</i>	<i>Year 1</i>
Administrative Clerk	\$ 41.44
Application Support Specialist	\$ 67.30
Application Developer	\$ 88.22
Application Developer I	\$ 99.83
Business Analyst	\$ 77.67
Business Analyst I	\$ 82.88
Business Analyst II	\$ 86.41
Business Architect	\$ 130.00
Data Analyst	\$ 82.88
Data Architect	\$ 133.50
Enterprise Architect	\$ 97.09
Enterprise Architect I	\$ 103.60
Enterprise Architect II	\$ 142.45
Enterprise Architect III	\$ 158.57
Enterprise Architect IV	\$ 181.30
Functional Analyst	\$ 87.38
Java Develop	\$ 56.81
Java Developer I	\$ 62.16
.Net Programmer	\$ 83.50
Network Tester	\$ 102.75
Network Tester I	\$ 107.32
Programmer Analyst	\$ 66.18
Programmer Analyst I	\$ 75.73
Project Control Specialist	\$ 40.78
Project Manager	\$ 155.40
Program Manager	\$ 111.30
Senior Program Manager	\$ 207.09
Principal Architect	\$ 181.99
Quality Assurance Analyst II	\$ 71.84
Security Architect	\$ 142.45
Software Engineer	\$ 55.87
Subject Matter Expert	\$ 122.43
Subject Matter Expert I	\$ 179.61
Subject Matter Expert II	\$ 191.66
System Analyst	\$ 80.23
Technical Writer	\$ 67.34
Technical Writer I	\$ 77.67
Telcommunication Specialist	\$ 73.45

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

(Name of Company) provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts.

To accelerate potential opportunities please contact:

TMI Solutions, Inc

Q.C. Jones

301-352-8471 (office)

202-431-9873 (cell)

qcjones@tmi-solutions.com

301-352-8474 (fax)

**(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.